Arnold Irrigation District

Monthly Board Meeting

April 8th, 2025

1:00 pm

The meeting was called to order at 1:00pm by Bob Schuur. Board members present were Jon Smith, Roger Fadness, Walt Warchol, and Rob Rastovich via zoom. Staff members present were Colin Wills, Chris Webb, Juanita Harvey and Ashley Buckner. Also present was the District’s attorney Mark Reineke. Steve Smith and Jordan James from K&E were present, along with Dave Markham and Mike Penhollow.

1. OPEN FORUM: Steve from K&E began with an update of 4100-4200 ft left from Knott Rd to China hat. They are pushing 136ft per day with 60’’ pipe being installed. Pacific Power and Light for the inlet structure. The old screens are being replaced in California. The main problem with the delay was piping done for another company that K&E had to complete, and AID had to wait. Also, weather was a big factor as soil conditions made it complicated to get through for the pipe. Matt Steele raised concerns as to why now & not January 6th when pipe first went into the ground. Liquid damages would cost $2,000 first ten days then $10,000 every day after.
2. APPROVAL OF THE MARCH BOARD MEETING MINUTES: Jon motioned, and Roger seconded his motion to approve the March 2025 board meeting minutes. The vote was unanimous in favor with Bob, Walt and Rob also voting in favor.
3. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned, and Bob seconded his motion to approve the accounts payable with the change of removing the second Ponderosa IT check. The vote was unanimous in favor with Rob, Roger, and Jon also voting in favor.
4. MANAGER REPORT:
	1. WATER REPORT: 5.5 gallons per minute then push to 6 gallons per minute.
	2. FINANCIAL REPORT: 16.46% Admin Expenses, 16.9% Employee expenses, 20.95% Canal System Expenses, and 13.28% Operating expenses.
	3. MODERNIZATION PROJECT UPDATE: K&E will supply four men and vendors will be present when the water comes on and testing of the pipe before final date of May 30th. Motion needed to extend phase 2 finale construction date. Bob motioned, and Rob seconded his motion to approve extension of phase 2.
5. OPERATIONS REPORT:
	1. Ditch riders have started cleaning the main canal of larger debris, limbs and trees that have fallen in the canal this winter.
	2. Headworks security cameras and Starlink services have been ordered and are scheduled to be installed this month.
	3. Headgate # 03335 on the Brandon lateral was rusted beyond use. The ditch riders replaced it with a new headgate that was better suited for the location.
	4. The 2016 ford ditch rider pickup was back in the shop for a repair of the cooling system that failed do to cracks in the plastic.
	5. The district helped OWRD with the installation of the new measuring equipment down at the headworks. This equipment will replace the current equipment on the main canal.
	6. The district installed a permanent pully system for OWRD to use doppler measuring devices. This requires a concrete foundation on either side of the concrete flume to mount 5’ inch steel post to secure and mount the pully system.
	7. The March safety meeting was held on 3-21-25 and it was an extensive training on OSHAs HAZARD COMMUNICATION PLAN. With a 3-hour training course with videos and quizzes we covered: HAZARD COMMUNICATION GHS, HOW TO USE SDS SHEETS, CHEMICAL SPILLS OVERVIEW, and ASBESTOS AWARENESS.
	8. The Brandon lateral is cleaned from the start to the end using the excavator. We will continue to clean laterals as needed
6. OFFICE REPORT:
	1. ASSESSMENTS:
		1. Assessments collected since last board meeting: $519.622.63
		2. Total collected: $816,239.96
		3. Ashleys completed her notary certificate
		4. Online Vector training is still available til Sept. 30th, please let Ashleys know if you have any questions.
		5. Preparing for the audit to arrive next Thursday the 17th of April.
	2. PERSONNEL MANUAL:
		1. Vote on approval next month for finished Employee Handbook
7. OLD BUSINESS: Colin needs to finish his review with the board members.
8. NEW BUSINESS: When patrons are calling about project delay, instead of saying “weather conditions” Walt suggested we say “soil conditions” to further explain the reasoning behind the delay. Jon suggested we post Matt Steels questions to be posted on AID website.